

CITY COUNCIL ORIENTATION

CHAPTER 2

2-1. Purpose.

2-2. Preparation and Presentation of the Orientation Program.

2-3. Content of the Orientation Program.

2-4. Conduct of the Orientation Program.

2-5. Video and Audio Recording.

[HISTORY: Adopted by the City Council 02-24-2010 by Ord. No. 2010.02.24-4; Amendments noted where applicable.]

GENERAL REFERENCES; Dover City Charter C3-2 Organizational Meeting.

2-1. Purpose.

The purpose of this ordinance is to establish an orientation program for all members of the Dover City Council prior to the start of their terms of office in order to comply with the provisions of the Dover City Charter C3-2. Effective service as a city councilor demands a thorough knowledge of the processes of city government in order to permit reasonable decisions by councilors in representing the interests of the Dover residents. The orientation program shall be comprehensive and complete to assist councilors in serving the residents of Dover.

2-2. Preparation and Presentation of the Orientation Program.

The City Manager, or designee(s), shall prepare and present an Orientation Program for city councilors. The program shall include, but not be limited to, written materials, as amended from time to time, available to the councilors after their election. The Orientation program shall include a review and vote of the existing Council.

2-3. Content of the Orientation Program.

The content of the Orientation Program shall include, but not be limited to, information on the role of city councilors, general responsibilities, ethics, budget preparation and adoption procedures, the City Charter, city ordinances, and state law. The program shall include consultations with city staff and a tour of city buildings and facilities.

2-4. Conduct of the Orientation Program.

The Orientation Program shall be conducted prior to the Organizational Meeting conducted pursuant to C3-2 of the Dover City Charter.

2-5. Video and Audio Recording.

City Council Orientation segments shall be video recorded and broadcast.